



Rapid Response Role Profile

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| Job Title | Medical Coordinator (MedCo) |
| Classification Level | |
| Immediate Supervisor's Title | Health Coordinator/ Deputy Operations Manager/Operations Manager |
| Number of Direct Reports (if applicable) | |
| Number of Indirect Reports (if applicable) | |

Organizational context (where the job is located in the Organization)

The International Federation of Red Cross and Red Crescent Societies (IFRC) is the world's largest volunteer-based humanitarian network. IFRC is a membership organisation established by and comprised of its member National Red Cross and Red Crescent Societies. Along with National Societies and the International Committee of the Red Cross (ICRC), the IFRC is part of the International Red Cross and Red Crescent Movement. IFRC's headquarters is in Geneva, with regional and country offices throughout the world.

Due to the nature of emergency response operations, this role profile is an outline of the likely responsibilities applicable to Medical Coordinator, deployed in a Federation co-ordinated operation. They are complementary to and should be read in conjunction with the specific tasks elaborated in the Deployment Order / Terms of Reference.

Job purpose

Medical Coordinators (MedCo's) deploy in response to disasters (including disease outbreaks) and crises around the globe as part of IFRC emergency response. The MedCo will work in collaboration with other Movement Partners, delegates, national staff and volunteers, local health authorities and affected communities as part of a team within the mandate of the International Federation of the Red Cross and Red Crescent Societies (IFRC).

In support of the IFRC operation, the Medical Coordinator guides and develops the overarching emergency plan of action and implementation of clinical activities. This must build on evidence, best practices, solid understanding and participation of local communities, the changing external humanitarian context and the interests and capacities of the host National Society and internal and external stakeholders. The Medical Coordinator works closely with the Health Coordinator or HEOps/Operations Manager to set up the necessary steps for guaranteeing that health considerations and needs are met in the immediate response through high quality, effective and appropriate clinical interventions. This includes direct support to clinical programming implementation that builds upon health system capacities and accountability to affected populations.

Role (Job Requirements)

Job duties and responsibilities

1. Coordinate and communicate with local government and partners, and other humanitarian agencies to ensure effective rapid assessment, along with a holistic approach to health that prevents gaps and/or duplication in services.
2. Ensure evidence, best practices and core standards are applied to all levels of emergency health programming, to ensure quality of services
3. Advocate for the role of the Red Cross Red Crescent in health response
4. Ensure IFRC emergency health programming aligns with and considers the needs, capacities, strengths and limitations of the host National Society, while meeting humanitarian needs
5. Assess the health needs of communities affected by outbreak, disaster or crisis
6. Establish, manage and/or support health interventions, including clinical service provision, health promotion, and disease prevention interventions
7. Manage and/or support collection and proper use of Red Cross Red Crescent Health Information System (RCHIS) or equivalent health data, interpretation and application to programming to ensure timely and appropriate health interventions
8. Work with local counterparts and Information Management colleagues to establish secure and confidential data management systems.

9. Support and coordinate health ERUs deployed to implement clinical response. This could include assessment, deployment and installation support for health ERUs; supervision; mentoring; and training.
10. Take a strategic approach to health intervention design to successfully plan for and incorporate transitions to early recovery/long term recovery and exit.
11. Act as technical advisor in matters of clinical health needs and implementation as part of emergency response management and ensure links to relevant IFRC structures.
12. Ensure health interventions are complementary to and/or feed into the broader health system, including IFRC public health ERUs (e.g. referral pathways)
13. Liaise regularly with the community through local health committees and seek feedback on the community's perception of health services, promoting community involvement in all aspects of health programming
14. Take a capacity building approach to work, providing training, technical support, mentoring and dissemination as part of emergency response and recovery activities.
15. Reinforce, when possible and appropriate, the capacity of the National Society and/or its volunteers

Duties applicable to all staff

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| 1. | Actively work towards the achievement of the Federation Secretariat's goals |
| 2. | Abide by and work in accordance with the Red Cross and Red Crescent principles |
| 3. | Perform any other work-related duties and responsibilities that may be assigned by the line manager |

Profile (Position Requirements)

| Education | Required | Preferred |
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| IMPACT, BTC or equivalent experience | ⊙ | |
| Health ERU training | | ⊙ |
| Professional qualification as a medical doctor, registered nurse or similar clinical profession | ⊙ | |
| Experience | Required | Preferred |
| 3-5 years clinical experience, preferably in emergency or humanitarian contexts or working with disadvantaged or remote communities | ⊙ | |
| 5 years of experience working for the Red Cross or other humanitarian organizations on health in emergencies | ⊙ | |
| Experience implementing IFRC health tools and approaches in emergencies | | ⊙ |
| Experience working in a coordination role in an international emergency | | ⊙ |

| Core Competencies | Tier 1 | Tier 2 | Tier 3 |
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| Movement context, principles and values | | ⊙ | |
| National Society Capacity Strengthening | | ⊙ | |
| Coordination | | ⊙ | |
| Assessment | | ⊙ | |
| Direction Setting and Quality Programme Management | | ⊙ | |
| Information Management | | ⊙ | |
| Resource Management | | ⊙ | |
| Safety and Security | | ⊙ | |
| Transition and Recovery | | ⊙ | |
| Community engagement and accountability | | ⊙ | |
| Protection, Gender and Inclusion | | ⊙ | |
| Environmental Sustainability | | ⊙ | |
| Collaboration and teamwork | | ⊙ | |
| Conflict Management | | ⊙ | |
| Interpersonal Communication | | ⊙ | |
| Cultural awareness | | | ⊙ |
| Judgement and decision making | | | ⊙ |
| Motivating Others | | ⊙ | |
| Personal resilience | | ⊙ | |
| Integrity | | ⊙ | |

| Technical Competencies |
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| 1.G/RCC.C4 Manages Red Cross Red Crescent's position among key stakeholders and partners and embeds global and Red Cross Red Crescent policies and regulations related to response activities. |
| 1.G/AQA.C1 Ensure programmes adhere to SPHERE, core humanitarian standards, EMT standards and other globally-agreed guiding quality control standards |
| 1.G/COOR.C1. Identifies priority technical working groups/clusters and ensures representation as Red Cross Red Crescent health response in the humanitarian coordination environment |
| 1.G/COOR.C5 Identifies and establishes key operational partnerships |
| 1.G/AA.C4 Designs and leads a rapid health assessment |
| 1.G/AA.C6 Conducts scenario planning to identify potential situations and calculate for appropriate response. |
| 1.G/OM.C7 Designs and implements entry and exit strategy |
| 1.G/OM.C2 Designs and manages projects and programmes in an Emergency Health context based on assessment data and data trends |
| 1.G/OM.C4 Formulates a management plan for effective, efficient and responsible use of resources and personnel. |
| 1.G/AQA.C4 Designs programming with a focus on addressing vulnerable populations in, including gender protection and inclusion |
| 1.G/C.A1-C1 Effectively interacts, facilitates discussions and manages conflict within a diverse team listening and integrating all team members' inputs and participation in collaborative decision-making. |
| 1.G/C.C3 Advocates on critical humanitarian concerns considering context and situation. |
| 1.G/CB.C1 Integrates capacity building in emergency response plan |
| 1.G/CB.C2 Designs and facilitates training particularly related to one's area of expertise |
| 1.G/CB.B-C3 Monitors effectiveness of trained staff and volunteers in improving community health knowledge and skills. |
| 7.E/G.C7 Ensures integration and collaboration with local authorities in epidemic control |
| 6.FE/AA.C3 Designs an emergency health assessment as part of a multi-sectoral or multi-agency team |

| Languages | Required | Preferred |
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| Fluently spoken and written English | ⊙ | |
| Good command of another IFRC official language (French, Spanish or Arabic) | | ⊙ |
| Other languages: | | |